

SPECIAL MEETING OF THE BOARD OF TRUSTEES OF POPLAR CREEK PUBLIC LIBRARY DISTRICT

Monday October 1, 2012

Main Library

Board Meeting Room

President Susan Spooner called the meeting to order at 7:30 p.m.

1. Roll Call-Present: President Susan Spooner; Secretary Amy Ellis; Treasurer Pat Carl; Trustees Sherri Harry; Bonnie Hulke; Candace McCreary and Kim Schroeder.

2. Pledge of Allegiance

3. Presentation of Information Regarding Architect Proposals

Greg Steinbach from Z3 Solutions presented a summary of the information that he'd received in response to the RFQ's. Greg's firm compared the responses to a scoring grid his company uses.

Greg suggested narrowing the field down to a minimum of three to actually interview. The board agreed to interview the four firms that scored the highest on Z3's scoring matrix.

The proposals will be in Deborah Muscarello's office for the Boards review.

Greg provided the Board with useful topics that might be helpful in developing questions for interviews.

Greg mentioned also, that we should consider if we want to firm a deal with the interiors, both lay out and acquiring the needed furniture/fixtures.

4. Ms. McCreary moved and Ms. Harry seconded a Motion to Adjourn to Next Board Meeting of October 18, 2012.

Roll Call Ayes Carl, Ellis, Harry, Hulke, McCreary, Schroeder, Spooner
 Nays

Motion Passed

Adjourned at 8:13 p.m.

Amy Ellis
Secretary

Deborah Muscarello
Administrative Assistant